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U.S. House of Representatives

Washington, DC 20515-6035

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April 15, 2025

### FY2026 National Defense Authorization Act Community Project Funding Requests

Dear Colleague:

As the Chairman and Ranking Member of the Committee on Armed Services, we write to provide you details on the deadlines, process, and guidance for submitting Community Project Funding requests pertaining to the National Defense Authorization Act for Fiscal Year 2026.

**The committee is now accepting Community Project Funding requests from all House members through the electronic system that can be found at <https://proposals-armedservices.house.gov/>.**

Instructions for accessing your username and password: Each Member office's username is your respective state abbreviation and district number (e.g., CA04, WA09, PA12, ND00). To receive your office's password, enter your state abbreviation and district number in the "User Name" field on the login page and select "Email Password". The system will email the password directly to your office's Chief of Staff email account. If the individual identified is no longer with your office or you need assistance, you can email [abby.snyder@mail.house.gov](mailto:abby.snyder@mail.house.gov) or [zachary.steacy@mail.house.gov](mailto:zachary.steacy@mail.house.gov) on the committee staff.

**The deadline for submitting Community Project Funding requests to the Committee on Armed Services is 5:00 PM on Friday, May 23, 2025.** Please review all guidance and instructions provided on the website prior to completing and submitting your Community Project Funding requests. On the system homepage, you will find a slideshow that walks you through how to use the system, details the requirements for posting all submitted requests and certifications online, answers to frequently asked questions, and HASC staff contact information.

Each Member may submit no more than 15 Community Project Funding requests for consideration in the FY26 NDAA. **All requests must also be submitted to the House Appropriations Committee for inclusion in the FY26 Military Construction, Veterans Affairs, and Related Agencies Appropriations Act as a Community Project Funding request.** The committee will not consider requests that would direct Community Project Funding to any for-profit entities. The committee will only accept Community Project Funding request for the following accounts:

- Military Construction, Army
- Military Construction, Navy and Marine Corps
- Military Construction, Air Force and Space Force
- Military Construction, Defense-Wide
- Military Construction, Army National Guard
- Military Construction, Air National Guard
- Military Construction, Army Reserve
- Military Construction, Navy and Marine Corps Reserve
- Military Construction, Air Force Reserve

***Note: Some National Guard projects require a State funding match.*** Requesting offices must determine whether the proposed project requires such a match and if so, confirm that the project has current State matching funds. The committee will not waive match requirements.

Eligible community project requests include military construction projects and planning and design for the military departments, reserve components, and defense-wide agencies.

For a military construction project to be considered it must meet all the following requirements:

- A current DD1391 form provided by the military department or defense agency.
- Is on one of the following lists provided by the Secretary of Defense or his designee:
  - Future Year Defense Program (FYDP); or
  - A Service Secretary-approved or Combatant Command-approved Unfunded Requirements or Unfunded Priorities List (UFR/UPL). *Note: this reflects the practice of the House Appropriations Committee and is a change from the previous committee practice of accepting Laboratory UFR/UPLs.*
- Is executable or “shovel ready” in FY2026.
- Is 35% design complete.
- The committee will consider Community Project Funding requests included in the FY25 NDAA, Public Law 118-159 (and the accompanying [Joint Explanatory Statement](#)), eligible for FY26 funding even if they are not included in the FY26 FYDP or UFR/UPL lists in FY26.
- Submitted to the House Appropriations Committee for inclusion in the FY26 Military Construction, Veterans Affairs, and Related Agencies Appropriations Act as a Community Project Funding request.

Members are encouraged to include evidence of community support for each Community Project Funding request submitted to the committee. Examples of such support may include, but are not limited to:

- Signed letters of support from elected state and local community leaders (ex: Governors, mayors, council members, or other officials);
- Resolutions passed by city councils or boards; or
- Support from newspaper editorial boards.

While the enacted FY25 NDAA (Public Law 118-159) and the accompanying [Joint Explanatory Statement](#) included CPFs, the enactment of H.R. 1968, the Full-Year Continuing Appropriations and Extensions Act, 2025, did not include any of the previously identified CPFs. Any Member wishing to request a project previously submitted or identified in FY25 will need to **resubmit it to both the House Armed Services Committee and to the House Appropriations Committee**, should the office wish to continue pursuing award for that project in FY26. Please check the House Appropriations Committee's guidance to ensure compliance with the rules they set forth.

Additionally, Member offices seeking detailed information regarding MILCON projects, including Future Years Defense Program (FYDP) details, Unfunded Requirements or Unfunded Priority Lists (UFR/UPL), DD Form 1391s, and any additional pertinent details, are encouraged to address inquiries and requests for documents to the following service points of contact:

**Army:**

Colonel Tom Murphy  
[thomas.d.murphy12.mil@army.mil](mailto:thomas.d.murphy12.mil@army.mil)  
Chief, Army House Liaison Division

**Navy:**

CAPT Scott Wastak  
[Scott.a.wastak.mil@us.navy.mil](mailto:Scott.a.wastak.mil@us.navy.mil)  
Director, Navy House Liaison Division

**Air Force & Space Force:**

Lt Col Jen Stretch  
[jennifer.stretch@us.af.mil](mailto:jennifer.stretch@us.af.mil)  
Deputy Chief, Air Force House Liaison Division

**USMC:**

Colonel Michelle Melendez  
[Madeline.m.melendez.mil@us.navy.mil](mailto:Madeline.m.melendez.mil@us.navy.mil)  
Director, USMC House Liaison Division

As you prepare your requests, please note that Members will be expected to comply with the financial disclosure requirements of House rule XXIII, clause 17, for each Community Project Funding request. Members also must include a statement regarding the project's Federal nexus as part of the letter. For military construction community project funding requests, 10 U.S.C. Chapter 169 should be cited on Federal nexus statements. Additional information, including the template letter, is included on the system homepage.

Members will be required to post their Community Project Funding requests and certification of financial disclosure and statement of federal nexus letters on their house.gov websites. The Committee on Armed Services will also post a list of all submitted requests, including the links to each member's publicly posted requests, on the committee's public website following the submission deadline.

Should you have any questions, please do not hesitate to reach out to the committee staff. We look forward to working with you as we begin developing the National Defense Authorization Act for Fiscal Year 2026.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Rogers".

Mike Rogers  
Chairman  
Committee on Armed Services

A handwritten signature in blue ink, appearing to read "Adam Smith".

Adam Smith  
Ranking Member  
Committee on Armed Services