

Biography
Mr. Keith Charles
March 2011



Mr. Keith Charles is currently the Director, Acquisition, Technology and Logistics (AT&L) Human Capital Initiatives. He is a visionary leader and Human Capital program management and Federal Acquisition Subject Matter Expert. He has over thirty years of successful Senior Executive Service leadership experience in resource and manpower management. Demonstrated strategic leadership in producing the budget of the United States four consecutive years, developing and administering extremely large (multi-billion dollar) DOD budgets, and serving as U.S. Army lead in developing and persuading Congress to establish a first-ever DOD-wide modern professional Acquisition Corps.

Determined metrics and goals, set the strategic direction to meet higher-level objectives, and led the establishment of the modern DOD-wide Defense Acquisition Workforce, including all Human Capital and Education requirements. Mr. Charles created a first-ever comprehensive professional DOD Acquisition program in place of earlier haphazard, uncoordinated, and wasteful practices. Established aggressive career development programs to enhance program management expertise through Masters level programs at the Harvard Business School and the Naval Post Graduate School.

Extensive Congressional liaison and briefing experiences; testified before both chambers of Congress multiple times concerning establishment of the DOD Acquisition Corps. Expert knowledge of high-level U.S. government operations, with specific emphasis on DOD operations, and clear understanding of how U.S. government funds are justified, approved, and obtained, including daily work with the Planning, Programming, Budgeting and Execution System.

Technical advisor for conveying the necessary processes between the Executive and Legislative bodies; and diplomatic ability to satisfy very demanding requirements from the most senior officials in the government (Director of Office of Management and Budget (OMB), U.S. Comptroller, and the U.S. President), and reached agreement for diverse requirements within the Executive Branch and at the Cabinet level. Previous advisor to a U.S. President.

Mr. Charles served as the Deputy Director, Threat Reduction Support Center from 04/2004 – 12/2009 at the Defense Threat Reduction Agency. He oversaw and directed day-to-day Threat Reduction Support Center operations, including 225 professional staff, 18 administrative staff, and 12 subcontractors tasked with the objective to eliminate or safeguard nuclear, chemical, and biological weapons across the former Soviet Union. Directed and supervised nine professional task leaders with highly technical skills. Managed recurring five-year, \$255 million contract (Nunn-Lugar funding).

Deputy Assistant Secretary, Research, Development and Acquisition (SES 1-5) 06-1985 – 11/1999. Department of the Army, Washington, D.C. Managed concurrent multi-billion U.S. Army budgets, including the Army's annual \$5 billion research and development budget, \$20 billion procurement budget, and \$1.2 billion operation and maintenance budget. Played a key role in the Army's transition to compliance with Goldwater-Nichols congressional mandates designed to professionalize Army acquisition processes and the acquisition workforce.

Deputy Director of Budget of the United States four consecutive years in close consultation with OMB Director. Worked with the full Cabinet and reported to the Director of the Office of Management and Budget. Together with the OMB Director, briefed the President of the United States on the government's \$4 trillion budget.

Lead NASA congressional liaison, then Division Manager for all resources involved in space transportation, including the Space Shuttle, all expendable rockets, and the Tracking and Data Relay System. Managed approximately 75% of NASA's \$4 billion budget dedicated to space transportation. Instrumental in leading project management and securing funding for the Space Shuttle program. Organized Congressional and VIP attendance at the first Space Shuttle launch and landing, 1981.

Mr. Charles graduated with a Bachelor of Science from the University of Minnesota, 1971; a Master's in Public Administration from the University of Southern California, 1973; a certificate in Public Policy from the School of Public Policy, Harvard University, 1985; and has completed all coursework for a Ph.D. in Public Administration, from the University of Southern California.